

**Indian Mountain Metropolitan District
Regular Board Meeting
August 8, 2020 9:00 am
Community Center**

Board Members: Bret Crouch, Karen Goodman, Glenn Haas, Marcia Logan, Samantha Bertin – Business Manager

Guests: Larry Siverson, Jim Scherrer, Jeff Mason, Rhonda Cates, Kathryn Abrahamson, Dwight Cates, Jeanie Campbell, Carol Darland, Barbara Holden, Trent Smith (JCFPD Chief)

Secretary: MOTION: Marcia Logan moved and Karen Goodman seconded a motion to approve the minutes of the July 11, 2020 Board Meeting. Motion approved unanimously

MOTION: Marcia Logan moved and Glenn Haas seconded a motion to approve the Notes from the July 18, 2020 Work Session. Motion approved unanimously.

Treasurer: Karen Goodman reviewed the July 2020 financial information as follows:

General Fund	\$107,669.88
Special Conservation Fund	\$ 2,083.84
Reserves Fund	\$ 6,008.74
IMSP Admin	<u>\$ 96,598.03</u> (\$60,486.48 held in Reserve)
Total	\$212,360.49

MOTION: Karen Goodman moved and Bret Crouch seconded a motion to approve the Treasurer's Report. Motion approved unanimously.

District Manager: Samantha Bertin presented an invoice from Hill and Robbins and requested clarification of the charges from Glenn Haas and Jim Scherrer. After some research and review, Glenn advised that IMMD was the responsible party for paying the invoice.

Samantha also confirmed that the price of \$1.43/gallon for propane has been locked in for the next year with Ferrell Gas.

Maintenance: Larry also reported that there were some problems going on with the water supply at the RV Dump Station. Samantha contacted Premier Pump and the situation will be monitored to determine what's causing the problem (quick drawdown of water) is.

Unfinished Business:

Old Rec Hall Sale Update: Samantha updated the Board on the status. All documents (both IMMD and Bar Star) have been submitted to IMMD's attorney to develop a single document that will meet the needs of both IMMD and Bar Star in order to complete the sale of the building. Glenn Haas volunteered to take GPS coordinates of the corners of the building for inclusion in the document.

Website Update – ADA specific: Marcia Logan reported that Rich Reindel had supplied some information on the current website and some information had been received from the SDA about other organizations that had updated their websites. The agreements between Rich and IMMD are that the current website platform is outdated using old technology and should be migrated to a newer platform. The biggest benefit with that change will be to provide easier access to the website and would include templates that could be used to fulfill requirements for ADA compliance, if needed, whereby the information would no longer be resident on only Rich's PC and accessible only by him. Marcia volunteered to continue researching pertinent information to aid in making a decision about how much ADA capability the IMMD website really needed as it is basically a static site. Further report out will be provided at the September Board meeting.

Covid-19 Staff Assistance – Vote: This topic was discussed at the July 18th Work Session. **MOTION: Glenn Haas moved and Karen Goodman seconded a motion to provide salary assistance to IMMD contractors via a checks totaling \$3,000 and distributed as discussed at the July 18th Work Session to Pat / Jackie, Larry Siverson, and to Samantha Bertin. Motion passed with Glenn Haas, Karen Goodman, and Marcia Logan voting YES, and Bret Crouch voting NO.**

Update on Comfort Station Charges: Samantha reported that the Detective on the case has submitted all the documents to the Judge and the case will be scheduled on the docket. Samantha also mentioned that she was still researching the issue of installing cameras to monitor Comfort Station activity.

WSP Update: Glenn Haas reported that the Water Advisory Committee had been reconvened and is comprised of Glenn, Dwight Cates, Harry Hill, and Jim Scherrer. Tim Mousely has stepped down and Bret has assumed the Presidency of IMMD and removed himself from the Committee. Glenn also reported that he and Samantha had reviewed the data for the last six months regarding reporting compliance. There were various reasons why people hadn't reported so Glenn suggested taking a more measured approach by sending a reminder letter to individuals and/or telephone contact with others, to try to determine what their situations were and how WSP/IMMD might be able to help them to better comply with the reporting requirements.

Decision on Allowing Events at the Community Center: Samantha reported that there were three events scheduled for the Community Center in September. After discussion on pros/cons, liability, Covid-19 guideline compliance, etc. the following motion was made. **MOTION: Bret Crouch moved and Glenn Haas seconded a motion to use September events only as a trial situation and allow the three that are scheduled to move forward with the understanding that if the situation changes, the events could be cancelled. Motion approved unanimously.**

New Business:

2021 Budget: Karen Goodman provided updated documents that included a column for the 2021 Budget items as discussed at the July 18 Work Session. She also updated the Five-Year Financial Forecast for review. Karen reported that the District is in good shape. The proposed 2021 budget will be presented at the September meeting and posted for public comments until the October meeting with a final vote taken at the November Board meeting with subsequent submission to the State. (This schedule reflects a submission deadline one month sooner than usual per State instructions).

Vote on Board member positions: The newly elected Board's positions are as follows: Bret Crouch – President, Glenn Haas – 1st Vice President, Karen Goodman – Treasurer, and Marcia Logan – Secretary. There is one vacant position that will be filled by September and that person will assume the responsibilities of 2nd Vice President. **MOTION: Glenn Haas moved and Marcia Logan seconded a motion to accept the roles as stated above. Motion approved unanimously.**

Vote for New Board Liaison for the WSP Committee: **MOTION: Glenn Haas moved and Bret Crouch seconded a motion to have Glenn assume the Liaison position between IMMD and the WSP Water Advisory Committee. Motion passed unanimously.**

WSP Operations Manual approved as amended: Glenn Haas requested that this topic be tabled for the time being while some other measures are tried to correct the problem of non-reporting of water usage by WSP members. Will be revisited at a later date.

Discussion of Larry Siverson's resignation and going forward plan. Larry submitted his resignation and confirmed he will work with the new Maintenance person to transition the responsibilities. Samantha has a posting for the position available and will forward for the Board's comments / approval. Interviews should start soon and Samantha requested to be part of the interview team.

Remove and redo Account signers at TBK Bank: Samantha reported that IMMD has five accounts at TBK Bank. Bev Bushaw's name needs to be removed on two of them and Roger Mattson's name needs to

be removed from all five. **MOTION: Bret Crouch moved and Glenn Haas seconded a motion to add Karen Goodman as a signer with the possibility of the to-be-determined new Board member also added at a later date. Motion passed unanimously.** Brett Crouch, Karen Goodman, and Samantha Bertin are currently individually identified as signers on the five TBK bank accounts.

Public Comment:

Trent Smith, the new JCFPD Chief introduced himself and updated the Board on the Fire Protection District's activities.

Meeting adjourned at 10:35

Next Meeting: September 12, 2020 9:00 am

Respectfully submitted,
Marcia Logan / Secretary

(The agenda for this meeting follows on the next page).

Indian Mountain Metropolitan District
Agenda for Regular Board Meeting

August 8, 2020

Conference Call info/ (978)990-5216/Access Code 1296276

Call to Order-Welcome to all
Additions to and Approval of Agenda
Board Attendance: Karen Goodman, Bret Crouch, Marcia Logan, Glenn Haas
Guests in Attendance: see sign in list

Secretary's Report

Motion: The Board approves the minutes of the July 11, 2020 Regular Board Meeting

Treasurer's Report

Motion: The Board approves the Treasurer's report for July 2020, balances include:

General Fund=\$ 107,669.88

Special Conservation Fund=\$2,083.84

Reserves Fund=\$6,008.74

IMWSP Admin. =\$ 96,598.03 (\$60,486.48 of this held in reserve)

Total=\$ 212,360.49

District Manager Report

Maintenance Report

Unfinished Business

- Old Rec Hall Sale Update
- Website Update- ADA specific
- Covid19 Staff Bonus - vote
- Update on Comfort Station Charges Filed for Break-in
- WSP update
- Decision as to events at the CC and rules/policies go forward

New Business

- Budget Discussion- any additions or changes
- Vote on board member positions
- Vote for New Board Liaison for the WSP committee
- WSP Operations Manual approved as amended
- Discussion of Larry Siverson's resignation and going forward plan
- Remove and redo Account signers at TBK Bank

Public Comment

Meeting Adjourned

Next meeting: Sept. 12, 2020