

**Indian Mountain Metropolitan District  
Minutes of the Regular Board Meeting  
Indian Mountain Community Center  
March 14, 2020 9:00 – 11:00**

**Board Attendance:** Bev Bushaw, Bret Crouch, Karen Goodman, Marcia Logan (phone), Roger Mattson (phone), Samantha Bertin – Business Manager

**Guest Attendance:**

**Call to Order:** Bev Bushaw called the meeting to order at 9:05 am

**Additions to and Approval of Agenda:** Marcia Logan requested an update on the purchase of the snow blower. **MOTION: Bev Bushaw moved and Bret Crouch seconded a motion to approve the agenda as modified. Motion passed.**

**Secretary: MOTION: Marcia Logan moved and Bev Bushaw seconded a motion to approve the minutes from the January 11, 2020 Board Meeting. Motion was passed.** The Minutes of the March 14<sup>th</sup> Board meeting will note that the scheduled February 7 Work Session and the February 8 Regular Board meeting were both canceled due to adverse weather and road conditions.

**Treasurer:** Karen Goodman reviewed the following Account Balances:

	January 2020	February 2020
General Fund	\$ 33,815.55	\$ 34,064.00
Special Conservation Fund	\$ 1,639.32	\$ 1,639.32
Reserves Fund	\$ 6,005.53	\$ 6,005.53
IMWSP Administration	\$ 70,287.66	\$ 77,757.66
IMWSP Acquisition	<u>\$ 20,486.48</u>	<u>\$ 20,486.48</u>
TOTAL	\$132,234.54	\$139,952.99

**MOTION: Karen Goodman moved and Roger Mattson seconded a motion to approve the Treasurer’s report as presented for January 2020 and February 2020. Motion passed.**

The Audit Exemption has been completed and a copy was provided to the Board Members. The document needs to be approved and signed electronically by all Board Members and submitted to the state of Colorado by the end of March.

Karen reported that she will do a thorough review of all 2019 transactions and will report the results at the April meeting. Also, she will prepare the first quarter 2020 financial results to post on the website.

**District Manager:** Samantha Bertin  
Nothing to report at this point in the Agenda

**Maintenance:** Larry Siverson  
Larry reported briefly on the Comfort Station situation and that it would be discussed in more detail further into the agenda.

### **Unfinished Business:**

**WSP Update:** Samantha reported that there are 18 participants that have not paid the \$100 Administrative fee that was due January 31, 2020. She has sent reminder letters and will start calling the delinquent participants the week of March 16, 2020. She also reported that those participants who are not reporting their gallon usage is still a problem. The last reported usage will be used to fulfill the monthly IMWSP reporting requirements to HASP and stay in compliance. Enforcement of the requirement with the delinquent participants continues to be a problem and needs to be addressed.

Roger Mattson reported on the Water Advisory Committee's recommendation for the \$20,486.48 balance in the Water Acquisition Fund. The WAC considered several options in detail and recommends that the \$20,486.48 be moved to the Reserve Fund which will protect the district and ensure the greatest flexibility to meet possible future demands from HASP (i.e. trucking or pumping of water). **MOTION: Roger Mattson moved and Marcia Logan seconded a motion to follow the WAC's recommendation and move the \$20,486.48 from the Acquisition Fund to the Reserve Fund. Motion passed unanimously.**

### **Audit Exemption approval and electronic signatures:**

Samantha reviewed the Audit Exemption (also discussed under Treasurer's report). **MOTION: Roger Mattson moved and Karen Goodman seconded a motion to approve the Audit Exemption as presented and to move forward getting the required electronic signatures. Motion passed unanimously.**

### **Approval of Computer Purchase Cost:**

Samantha had previously reported that there were problems with her existing computer. The recommendation from the Board was to look into purchasing a new computer rather than trying to fix the existing unit. She reported that a new Dell computer with the requisite monitor, keyboard, and other needed accessories was purchased for \$743.80. **MOTION: Roger Mattson moved and Bret Crouch seconded a motion to formally approve the purchase of the new system. Motion passed unanimously.**

### **Vote on Purchase of Conference Unit:**

Samantha reported that she had researched several options to improve IMMD's teleconferencing capability and recommends a unit with four wireless microphones. None of the choices would accommodate more than two outside participants. The cost of the recommended unit is \$260.00. **MOTION: Bev Bushaw moved and Bret Crouch seconded a motion to approve the cost for the recommended unit. Motion passed unanimously.**

### **Event Dates Update:**

St. Patricks Day Dinner – Bev reported that 37 people would be coming to the dinner (3/14/20)

Clean Up Day – May 16

Parking Lot Sale – May 30 -Samantha will put an ad in the paper and on Nextdoor. Inside space is also going to be available.

Picnic – July 4<sup>th</sup>

Craft Fair – October 24 Tim Mousley is contact person.

### **St. Patricks Day Dinner – approval of cost estimate**

Bev reported that the cost estimate for the dinner is \$100. This amount was approved as it was within the delegated authority limit to Samantha.

### **Election Update:**

Samantha reported that the May IMMD Board of Directors election has been canceled. Five candidates were nominated and one of the five agreed to stand for an existing IMPOA vacancy instead. The Board of Directors for the next three years are Bret Crouch, Karen Goodman, Marcia Logan and for the next two years, Glenn Haas. They will be sworn in at the May Board meeting and will join Bev Bushaw for the two years remaining in her term, as the official IMMD Board going forward.

### **Vote on Comfort Station Discussion/Plan Forward:**

Bret Crouch lead the discussion by summarizing the Work Session discussion on March 13 and the recommendations Samantha contributed on moving forward. A Scope of Work will be developed from which bids/estimates will be requested. The Scope will request a “basic” estimate and also a “next level” estimate for consideration. **MOTION: Bev Bushaw moved and Karen Goodman seconded a motion to develop the Scope of Work and to solicit bids and to report back as quickly as possible. The Board will call a special meeting if necessary in order to determine how to correct the existing problems before summer. Motion passed unanimously.**

### **Old Rec Hall / Insurance reinstated / sale to BS, continue, or other options:**

Samantha reported on the frustrating delays in the negotiations with Bar Star and some further discussion took place. **MOTION: Bev Bushaw moved and Roger Mattson seconded a motion to have Samantha explore other options and any associated costs / concerns involved in resolving this issue and report back to the Board. Motion passed unanimously.**

### **New Business:**

**Increase in Attorney’s Rates per Hour.** Samantha reported Hill & Robbins new rates are \$235/hour for attorneys and \$200/hour for assistants/paralegals, etc.

### **Public Comment:**

Gene Nagle shared some suggestions in dealing with the COVID-19 virus and that he will be retiring as the Fire Chief.

Meeting adjourned at 10:31 am

Next Meeting April 11, 2020

Respectfully submitted,  
s/Marcia Logan, Secretary

*(Agenda for this Board Meeting follows on the next page)*

Indian Mountain Metropolitan District  
Agenda for Regular Board Meeting

March 14, 2020

Call to Order-Welcome to all  
Additions to and Approval of Agenda  
Board Attendance: Roger Mattson, Karen Goodman, Bret Crouch, Beverly Bushaw,  
Marcia Logan  
Guests in Attendance: see sign in list

Secretary's Report

**Motion:** The Board approves the minutes of the Jan. 11, 2020 Regular Board Meeting. The board makes a note that the February 8, 2020 meeting was cancelled due to road and weather conditions.

Treasurer's Report

**Motion:** The Board approves the Treasurer's report for January and February-  
balances include:  
General Fund=\$33,815.55(Jan) \$34,064.00(Feb)  
Special Conservation Fund=\$1,639.32  
Reserves Fund=\$6,005.53  
IMWSP Admin. =\$70,287.66(Jan) \$77,757.66(Feb) (\$40,000 of this held in reserve)  
IMWSP Acquisition=\$20,486.48  
Total=\$132,234.54(Jan) 139,952.99(Feb)  
The Audit Exemption has been completed and needs to be approved and signed electronically for submittal to the state by months end.

District Manager Report

Maintenance Report

**Unfinished Business**

- WSP Update
- Audit Exemption approval and signed electronically
- Approval of computer purchase cost
- Vote on purchase of conference unit
- Event dates update- Parking Lot Sale, Craft Fair
- March 14 St. Patrick's Day event- approval of cost estimate
- Election Update
- Vote on Comfort Station discussion/plan forward
- Old Rec Hall/ Insurance reinstated/sale to BS, continue or other options

**New Business**

- Increase in attorneys rate per hour

Public Comment

Meeting Adjourned

Next meeting: March 14, 2020