

Indian Mountain Metropolitan District Draft Minutes of Regular Board Meeting

August 12, 2017; Community Center, 31 Keneu Ct.

Call to Order-Welcome to all 9:03am

President announced that the meeting would be tape recorded.

Additions to and Approval of Agenda 2017 open enrollment ending date?

Board Attendance: Susan Stoval, Glenn Haas, Tom Odle, Louise Mark, Bret Crouch

Guests in Attendance: Carla Odle, Jim Scherer, Roger Mattson, Charles Phillips, Karen and Lee Overholt, Rich Reindel, Marcia Logan, Tim Higgins, Dean Keuter, Tim Mousley, Bev Bushaw, Larry Siverson, James Ingalls, Don Frye, Pete Ambrose, Eric Catanzaro, Bill and Diane Kunkle, Craig and Jeanne Campbell, Dennis McQuad, Teresa Bryant, Carl and Carmen Neu, Tom Gibbons, Dwight and Rhonda Gates, Karla Crouch, Deb and John Hunter, Victor and Barbara DeLauro, Dave Castellano, Martha Cecil-Few, Liana Mattulich, Beth and Henry Piscardi, Susan Jacobson, Pat Cohen, Gene Nagle, Max and Linda Myers

Secretary's Report (Glenn)

Motion: The Board moves to approve the minutes of the July 8, 2017 regular Board Meeting. *Unanimously approved.*

Treasurer's Report (Tom)

Motion: The Board moves to approve the Treasurer's report for July, balances include:

- General Fund = \$159,319.45
- Special Conservation Fund = \$5,957.91
- IM-WSP Fund = \$26,541.09
- Total = \$191,818.45

Unanimously approved.

Business Manager Report (Samantha)

- Application for IMMD audit exemption has been approved.
- Lodge stove in declining shape---short life to live. Sam will get some estimates.

Maintenance Report (Charles)

- Everything is fine.
- Received a bid for the Comfort Station road repair for \$790 from Dave Croft.

Motion: The Board moves to approve allocating \$790 for the road repair at the Comfort Station. *Unanimously approved.*

Unfinished Business

- Credit Card Machine- Sam reported the credit card machine will cost \$135 per month. She recommended we cancel the account and explore other options. Bev Bushaw offered to help explore options. Board agreed.
- Tee markers for Pasture Golf Course-Tom reported that there are few vendors and most are in UK. He offered to hand-construct the tee markers.

Motion: The Board moves to approve an allocation of up to \$200 to Tom Odle for equipment and construction costs to build tee markers. *Unanimously approved.*

- Comfort Station Road- addressed above
- Weed Control program-Bret reported on a lingering weed problem and need for another weed control application this year. Charles mentioned weeds at Gold Pan Park as well.

Motion: The Board moves to approve an allocation of up to \$300 for a second weed control application this year. *Unanimously approved.*

- Burn Pit-Burn pit has been pushed into two piles. Push-up cost was \$1K. Fire District hoping for an opportunity to burn if favorable weather holds.
- President Stoval recognized the Fire District for their good work on the recent IM home fire.
- WSP Enrollment--213 enrollees at the start of the 8-12 Board meeting.
- Water Meter installation progress--82 meters installed to date; things going very well.
- Water Meter certification progress--44 meters certified; Sam is continuing to organize "certification days" where up to 10 meters can be certified at one time.

New Business

- Upcoming Events: IMPOA Members Meeting today at 1pm; IM Newsletter(September) Jim Scherer is seeking photos for newsletter. Mid-Sept is target publication time; articles due to Jim first week of Sept.
- 3rd Annual Chili Cook-Off set for October 14: Pat Bushaw and Glenn Haas will host again; information is forthcoming; interested chili cooks should sign-up with Samantha; program will run from 3-7 including awards ceremony.
- Craft Fair set for October 28 from 10am -3pm-Bev Bushaw organizing; information forthcoming.
- Toy/Food drive (to be determined)-Susan indicated a donation drive is being considered; information forthcoming.

- WSP PROGRESS (Glenn)

- 1.) HASP-IMMD agreement--The primary agreement underpinning the IM WSP water acquisition has gone through two review cycles; the agreement was to be discussed at the quarterly HASP Board meeting this week (Wed 9th); no feedback has been received on that meeting but the agreement should be near ready for signing.
- 2.) BOCC-IMMD financial agreement & timeline--The primary financial agreement involving the PC Land and Water Trust Fund/Board of County Commissioners and IMMD has been completed by PC Attorney Lee Phillips and IMMD counselor Bob Cole. Plan is for IMMD to consider today and BOCC on Thursday Aug. 17th.

This agreement will enable IMMD to secure a \$210K loan at 2% interest to purchase water from HASP in support the IM WSP program. Glenn understands the \$210K will come in one lump-sum to IMMD this fall and not spread out over three years like in original grant application. Thus, Glenn shared a revised financial timeline showing revenues, payments and the impact on general IMMD budget for water acquisition over next 7 years.

Motion: The Board moves to approve the draft BOCC-IMMD financial agreement.
Unanimously approved.

- 3.) Separate WSP checking-savings-money market accts.--The Board discussed the wisdom of setting up separate financial accounts for the IM WSP. Samantha will discuss options with Fairplay bank; it was suggested Sam talk with Karen Goodman on IMPOA Board.
- 4.) 2017 WSP startup allocation from IMMD--The Board recognizes that the initial start-up year for the WSP will need to be subsidized by the general IMMD budget. It was decided that we could up the expenses in December and make a transfer at that time. Tom Odle estimated \$20K in WSP expenses related to salary, legal fees, and misc. for 2017.

Samantha suggested a 2018 budget work session in Sept. The Board agreed it would be useful. She will try to identify a date for all to participate.

- 5.) 2018 WSP annual operating fee (amount and collection)--

Motion: The Board moves to invoice WSP participants in Dec. for their 2018 \$150 annual operating fee and that the fee will be due by January 31st, 2018.
Unanimously approved.

- 6.) Sign-up period for 2018 WSP Open Enrollment--

Motion: The Board moves that the open enrollment period for the IM WSP will be June, July and August in 2018. *Unanimously approved.*

- 7.) Job Task Analysis--Glenn had circulated a draft job task analysis for the WSP program administrator (Sam) with estimated hours and costs. The purpose of the analysis was to give treasurer an estimate for the 2018 budget. This was a point of information and no action was taken.
- 8.) 2017 WSP enrollment period--Glenn pointed out the 2017 Open Enrollment period for the WSP is to end on Sept 1st which is a Friday.

Motion: The Board moves to end the 2017 Open Enrollment Season at the close of business on Saturday, Sept 2nd. *Unanimously approved.*

- 9.) Water Meter Readings--Glenn thanked and praised Rich Reindel for his help in developing a simple and cost effective means for WSP participants to submit their monthly water meter readings. The Board and guests showed their appreciation.

Glenn provided a handout of the 4 screens a participant would see in order to submit their readings and noted the process would only take but 1-2 minutes. A validation code will be used to screen unauthorized people trying to dump bogus data into system. Samantha will provide the validation code in her monthly water meter reading email reminders.

Pete Ambrose encouraged just reporting water meter readings to the nearest “tens” to avoid confusion. Dennis urged the Board to test the water meter reading collection system this fall to ensure no bugs. Both ideas were felt to be useful

Public Comment---some public comments taken during the meeting but there were several others at this point.

- Tim Higgins asked for volunteers to help relocate several disc golf tee boxes.
- Volunteers were called for to help with trail maintenance in IM Park---people should leave their names with Samantha.
- Charles asked about status of RV lot expansion; Sam responded no progress had been made due to limited time but still in the works.
- Sam is getting a bid to replace pump-house at the pasture golf course.

Meeting Adjourned at 10:30am.

Next meeting: September 9, 2017

Minutes taken and recorded by Glenn Haas, IMMD Secretary, and approved at Sept ___ regular Board meeting.