

Draft Minutes from January 14, 2012

IMRPD Regular Board Meeting

Meeting called to order: 9:10am

Board Attendance: Fred Burdick, Cyndi Burdick, Susan Stoval, Beverly Bushaw, Glenn Haas

Guests in Attendance: Forest Wheeler, Tim Higgins, Ron and Gail Lane, Ron Vail

Additions to Agenda: propane tank, key requests

Secretary's Report (Glenn)

Motion: The Board approves the minutes of the December 10, 2011 regular board meeting.
Unanimously approved.

Treasurer's Report (Cindy)

Motion: The Board approves the treasurer's report. Balances include General Fund= \$86,211
Special Conservation= \$1,568 Total= \$87,780 *Unanimously approved.*

Business Manager Report (Samantha)

- Key requests were discussed---concern was expressed that keys not be given out for general 24/7 use; keys should be distributed for a specific function with a specific time and date of use, and returned thereafter. The Board recognized that the electronic key system might allow for changes in this approach. Also, over time as the hours of the business manager may be extended, access to the building during normal business hours will be easier for the public.
- Election materials from our legal counsel are on file---we have completed the necessary task to date.
- Law book has been updated--Glenn as secretary will check the new materials recently received to see if the District needs to take any action.
- Newsletter---has been posted on the website and copies made. Kudos were given to Samantha on this important task.

Unfinished Business (Fred)

- CC Electronic key system----Beverly has been looking into options. Discussion pursued but no decision made.
- CC Acoustic----Beverly is contacting a consultant for advice on what options we should pursue to improve acoustics.
- Facilities---thermostat in the lodge has been fixed; burn pit is in good shape according to Forrest; AED being installed in CC this week; the CC will be registered with Park county for emergencies; concern was expressed about the condition of the siding on the Lodge and the need for attention.

New Business

- Propane tanks: a bid was received for the purchase of propane tanks rather than the current lease approach. It was decided to not accept the bid and to further consider the idea.
- Dawn Schilling and 2011 Audit:

Motion: The Board agrees to retain the services of Dawn Schilling to handle the 2011 audit for the District.
Approved unanimously.

- Rec Hall lease: A draft lease with option to purchase was received on Jan. 13th from our legal counsel; the board did not have a chance to review prior to the Board meeting.

Motion: The Board approves that Cyndi Burdick has the authority to negotiate, agree and sign a three-year contract for a lease with option to buy the Rec Hall with Kid Land and Livestock. *Approved unanimously.*
(CB abstained)

Glenn expressed concern that on any normal routine basis, contracts binding the District should be approved by the full Board and not one individual, particularly when it involves disposing of District property. He expressed concern for the low dollar amounts for the lease and security deposit, the need for the Board to approve all alterations above \$1,000 to the Hall, and also wanted to be sure we could withdraw from the contract if the next Board so decides.

- Facilities/operations manager: Cyndi brought up the concept that the District may need a facilities/operations manager in the future. A brief Board discussion followed but no action or decision was taken.
- IMPOA: Glenn reminded the Board that IMPOA will start to have their monthly meetings in the CC starting today Jan 14th. A joint meeting between IMPOA and IMRPD was discussed for July or August of each year.

Meeting adjourned @ 10:37

Next meeting of the Board will be February 11, 2012. Minutes recorded by Secretary Glenn Haas and approved by the Board on February _____, 2012.