

# Minutes from October 8, 2011

## IMRPD Regular Board Meeting

Meeting called to order: 9:05am

Board Attendance: Fred Burdick, Cyndi Burdick, Susan Stoval, Beverly Bushaw, Glenn Haas

Guests in Attendance: Forest Wheeler, Peter Ambrose, Jeanna Ambrose, Midge Wheeler, Louise Mark, Samantha Bertin, Angie Johnson

### Secretary's Report

**Motion:** The Board approves the minutes of the Sept 10, 2011 regular board meeting with change of the IM picnic date to July 7<sup>th</sup> 2012. *Unanimously approved.*

### Treasurer's Report

**Motion:** The Board approves the treasurer's report. Balances include General fund= \$96,399.14 Conservation fund= \$1,399.51. *Unanimously approved.*

### Business Manager Report (Samantha)

- Bookings for the remodeled Lodge are going well---next four weekends are booked.
- The Hotmail email server was hacked into recently; all District files and records are safe and a new backup hard drive has been installed.

### Unfinished Business

Craft/Swap fair: Midge reported on the Craft/Swap fair---very successful, well attended, people appreciated the event, great visibility for the CC, received \$208 in donations. Major Kudos were offered to Midge and Forrest.

Facilities: TV bookcase for library is forthcoming; CC sign installed along road; dedication plaque will be installed shortly; coat rack secured; additional lights for parking lot will be installed for safety during evening events; quilts have been obtained.

CC Events: attendance at sponsored events has varied due to weather, time of year and being a new opportunity; some program changes are expected due to attendance (e.g., cancellation, modification).

Thanksgiving Event: Jeanna briefed the Board on the plans for Thanksgiving dinner/ social; a public notice for friends and families of IM will be inserted in the Flume

**Motion:** The Board approves up to \$500 for the purchase of CC supplies and food for the Thanksgiving event. *Unanimous approval.* Jeanna was asked to report back to the Board after the event in terms of expenditures and if the amount was reasonable and fair.

Website: A guest pointed out that the website was not up to date with Board meeting information, event dates, and other items. Glenn later brought up that communications with Rich should go through a single person. After some discussion the Board agreed that Samantha should be the point of contact with Rich and will be responsible for the following---posting on the website of the newsletters, draft minutes and final Board minutes; posting annual budget; and routine maintenance of website content to ensure past events and dates are removed and forthcoming ones posted.

Cookie Swap: Beverly and Susan are organizing for December.

Xmas tree/decorations: Bev will call several local companies and IMPOA about donations to secure a quality artificial tree and decorations. The thinking is to purchase a quality 9+ foot artificial xmas tree.

Office computer: The Board discussed that the office computer is 8 years old and some of the software is not compatible with what the Board is using. Samantha will work with Pat Bushaw to recommend a new PC.

Legal counsel communication: Glenn circulated a recent letter from Bob Cole regarding District operations. Several items were relevant to IMRPD (e.g., purging of old emails, official custodian). Board members were asked to review. Glenn would like to discuss the merits of Samantha being the official custodian of the District records given her availability.

Budget Review: Fred presented and discussed the proposed 2012 budget. Each line-item was discussed. Clarifying questions were asked throughout.

***Motion:*** The Board approves the 2012 proposed budget as presented. *Unanimously approved.*

Related Budget Actions: From the budget discussion came some actions/clarifications.

- Samantha will do some price comparison on the septic services for IM including the RV dump station pumping, dumpsters, pasture golf course porta-potty.
- In light of the projected utility, septic and trash dumpster bills for 2012, it was agreed to revisit the facility rental fees later in 2012 to see if they are adequate.
- The Burn pit revenues and expenses will be separated out as its own line-item in the budget for easy tracking.
- Samantha will work on the design/layout/appearance of the approved proposed budget in order to make in clearer and easier to understand---no budget numbers will be altered.
- The Final 2012 Budget and Work Pages will be sent out to Board in December.

Meeting adjourned @ 11:25

Minutes recorded by Glenn Haas and approved by the Board on November 12, 2011.